

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, June 15, 2010

Sandra called the meeting to order at 6:39 p.m.

Present: Peg Martin, Chris Watters, and Sandra Carletti
Also present: David Clark

Secretary's Report: The minutes of the May 18, 2010 meeting were accepted as presented.

Treasurer's Report: no report

Monthly financial statement: David presented a statement dated June 16, 2010 covering 11 months (92%) of the fiscal year. Revenues were 81% of projected and expenditures were 80% of budgeted.

The board advised David to use a portion of this fiscal year's remaining funds for needed equipment and materials, leaving some of the expected unused funds for the septic expenses. The board felt that since the town owns the building, it is appropriate that the town take the lead in paying for unexpected repairs, especially big ones such as this.

Friends of Ilsley Public Library: The Friends had not met since the last board meeting. David was asked to invite the new president of the Friends, Lorrie Muller, to the upcoming board meetings.

Old Business Peg had contacted three local heating companies about the possibility of a contract for the furnace maintenance. John McIntyre came June 8 and spoke with David. He said that he would submit a proposal. Chris asked whether a guarantee for a piece of equipment installed by Honeywell (e.g. a new blower) would be carried over under a new maintenance contract. David said that he did not know for sure but suspected the guarantee would continue.

Peg will get back to Ryan's and Champlain Valley.

New Business none

Statistics Received for May, 2010. The board discussed declining circulation and foot traffic. Chris wondered whether the board needed to see the statistics each month, if they were taking time from David's other tasks. David said that Sylvia gathered the numbers from the staff and whether she did it monthly or quarterly, her time on this would be the same. Chris noted that trends are not apparent in a monthly report; that quarterly or annual statistics can identify trends better than a monthly report.

The board reviewed state-wide Superlatives 2010 (based on statistics from 2008-2009) which listed Middlebury as ranking 4th in the total number of visits and 3rd in the highest total number of visits per capita.

Librarian's Report David reviewed a few items in his report. The board suggested asking teens for ideas as to what themes would be of interest in the video challenge. Chris commended, on behalf of the board, Chris Kirby for his work in securing a National Endowment for the Humanities grant to digitize old Vermont newspapers. He suggested issuing a press release on the digitization grant which Chris Kirby had submitted with UVM and the DOL.

Peg asked about the roof project and David said that Murphy's Metals had not sent a proposal so he decided to accept Dave Peters Masonry's proposal for \$950.

Tom Vanacore had emailed David May 17 with a report on how the front steps have held up since he worked on them last fall. Tom felt that "...the pre-existing cracks have telegraphed through the new surface indicating movement." This results either from thermal cycling and/or corroded reinforcing working up from below the surface. Tom suggests applying an "elastomeric coating" which would repel water and smooth over the cracking in the substrate.

Testing this on the top of the porch would cost about \$300. For all the steps it would be between \$600 and \$1,000. The board authorized David to discuss this further with Tom and proceed with the test area, or the entire area if it appeared prudent.

Sandra asked about the bridge prints of Doug Lazarus. David said that help in publicizing them would be appreciated.

Business for the next agenda Update on building projects, wrap-up of the FY 2010 budgets, and discussion of the 2011-2012 budgets.

The next meeting will be held **Tuesday, August 10** at 6:30 p.m. The board will not meet in July.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

David Clark
Recording secretary